



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Kenneth L. Prickitt, Treasurer  
Bob Goodlatte for Congress Committee  
P.O. Box 292  
Roanoke, VA 24002

APR 02 2002

Identification Number: C00257956

Reference: Year End Report (7/1/01-12/31/01)

Dear Mr. Prickitt:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report indicates the use of calendar year-to-date figures when aggregating and reporting receipts and disbursements. Please be reminded that candidate committees are required to aggregate and report their receipts and disbursements on an election-cycle basis rather than on a calendar-year basis. Please amend your report to show election cycle-to-date figures for all aggregate amounts. (2 U.S.C. §434(b))

-You have failed to designate First Union National Bank and Valley Bank as depositories on your Statement of Organization (FEC FORM 1). Commission Regulations require that each political committee disclose the name of its campaign depository or depositories (State banks, Federally chartered depository institutions or depository institutions the depository accounts of which are insured). Please amend (electronically) your Statement of Organization to disclose all committee depositories. (11 CFR § 102.2(a)(1)(vi))

-Schedule A of your report discloses one or more contributions which appear to exceed the limits set forth in the Act (see attached). You should examine all of your contributions to check for additional excessive contributions. The Committee's procedures for processing contributions should also be reviewed.